

DIOCESE OF PENSACOLA-TALLAHASSEE SCHOOL FINANCIAL REPORT

MUST BE COMPLETED AND RETURNED TO THE PASTORAL
CENTER BY OCTOBER 1 OF EACH YEAR.

This report must be complete by each operation in the Diocese - sites with multiple operations (parish, school, etc) may not combine the information together into a single report.

Note: Read the instructions before attempting to complete this report!

NAME _____ SITE # _____

INCOME		Col F - Col G		
		2018-2019	2018-2019	VARIANCE
Group #	Group Name	ACTUAL	BUDGET	FAVORABLE/ (UNFAVORABLE)
1	Tuition	\$518,636	\$474,700	\$43,936
2	Other Income	\$10,615	\$22,800	(\$12,185)
3	Program Income	\$106	\$12,500	(\$12,394)
4	Subsidies	\$0	\$0	\$0
5	Targeted Income	\$25,000	\$0	\$25,000
Total Income		\$554,357	\$510,000	\$44,357

EXPENSES		Col F - Col G		
		2018-2019	2018-2019	VARIANCE
Group #	Group Name	ACTUAL	BUDGET	(FAVORABLE)/ UNFAVORABLE
6	Salaries	\$302,042	\$336,100	(\$34,058)
7	Benefits	\$65,165	\$62,087	\$3,078
8	Program Expenses	\$45,380	\$27,580	\$17,800
9	Facility Expenses	\$19,518	\$20,200	(\$682)
10	Operational Expenses	\$32,685	\$42,351	(\$9,665)
11	Travel Expenses	\$4,366	\$5,600	(\$1,234)
12	Property & Liability Insurance	\$0	\$3,200	(\$3,200)
13	Taxes & Fees	\$3,496	\$4,500	(\$1,004)
14	Charitable Efforts	\$5,000	\$5,000	\$0
15	DPT Assessment	\$0	\$0	\$0
Total Operating Expenses		\$477,652	\$506,618	(\$28,966)

	ACTUAL	BUDGET	FAVORABLE/ (UNFAVORABLE)
Net Income	\$76,705	\$3,382	\$73,323

CASH FLOW SUMMARY

Sources and (Uses) - Affecting balance sheet only.

Change in Receivables	(\$429,045)	
Change in Other Receivable	\$0	
Change in Prepaid Expenses	\$100	
Capital Expenditures	(\$31,114)	
Change in Accounts Payable	\$608	

CERTIFICATION OF ANNUAL REPORT (Please print and complete in ink)

To The Most Reverend Bishop, Diocese of Pensacola-Tallahassee:

We, the undersigned members of the School Finance Council of St. Rita Parish hereby state that we met on October 10, 2019 at which time we reviewed and discussed the annual report for the Parish for the year ended June 30, 2019_ which the school is required to submit to the Diocese of Pensacola-Tallahassee.

To the best of our understanding and belief, this report is an accurate and complete accounting of our finances including all income, expense, financial assets, and liabilities. We are not aware of any material transactions that have not been recorded in the accounting records of the school or that have been omitted from the annual report.

We have also participated in the development of a school budget for the 2019 - 20_ fiscal year which reflects the goals and priorities of the school and is in compliance with the guidelines provided by the Diocese of Pensacola-Tallahassee.

[Signature]
[Signature]
David K Casey

Frank Costello Jr.
[Signature]
[Signature]

School Finance Council Chair
[Signature]
Pastor/Administrator/Principal

Date 10/10/19

Annual Report completed by: Lisa Brooks/Bob Powers

Phone #: 850 461-5635

Complete the section below providing detailed information on your Finance Council Members:

(Do not include Pastor or school staff)

Chairperson	Secretary
Name: Stewart Danos	Name:
Professional Title: CIO	Professional Title:
Street Address: 2858 S County Hwy 395	Street Address:
City/ZIP: Santa Rosa Beach, FL 32459	City/ZIP: Santa Rosa Beach, FL 32459
Phone: 361-562-1955	Phone:
E-mail Address: stew@saintritarparish.org	E-mail Address:
Member	Member
Name: David Lutz	Name: Jenna Danos
Professional Title: Builder	Professional Title: Director of Religious Education
Street Address: 100 Cypress Breeze Blvd N	Street Address: 2858 S County Hwy 395
City/ZIP: Santa Rosa Beach, FL 32459	City/ZIP: Santa Rosa Beach, FL 32459
Phone: 615-419-9085	Phone: 850-598-1094
E-mail Address: dlutz928@aol.com	E-mail Address: jenna@saintritarparish.org
Member	Member
Name: Joe Colello	Name: Deacon Dave Casey
Professional Title: Retired	Professional Title: Deacon / Retired
Street Address: 323 Bay Circle Drive	Street Address:
City/ZIP: Santa Rosa Beach, FL 32459	City/ZIP: Santa Rosa Beach, FL 32459
Phone: 850-267-0932	Phone: 850-830-6905
E-mail Address: windsongsw@mchsi.com	E-mail Address: tccloth@aol.com
Member	Member
Name: Ryan Lillie	Name: Daniel Kellogg
Professional Title: Loan Officer / Realtor	Professional Title: Associate (at a accounting firm)
Street Address: 262 Gilmore Rd	Street Address: 307 Bella Blvd
City/ZIP: Santa Rosa Beach, FL 32459	City/ZIP: Santa Rosa Beach, FL 32459
Phone: 334-414-2518	Phone: 305-978-5497
E-mail Address: rplillie@gmail.com	E-mail Address: dak5682@gmail.com

School Finance Council – Meeting Dates

This is to certify that the School Finance Council met at least bi-monthly on the following dates during the fiscal year ending June 30, 2019. Use the Subsequent Meetings section to report meeting dates after June 30, 2019.

Please attach a copy of the minutes for each meeting.

Meeting Dates: 9/28/2018, 10/26/2018, 11/30/2018, 1/25/2019, 2/22/2019, 3/22/2019, 4/26/2019, 5/10/2019

Subsequent Meeting Dates (after FY end): _____

