

<b>Meeting Name:</b>	<b>Quarterly Parish Council</b>
Date:	10/15/2007
Time:	6:30 – 8:00 pm
Location:	Portable Classroom

Father Tom opened the meeting with a prayer.

Objectives for meeting:

- Father Tom opened meeting looking at goals and objectives for meeting and introduced Robert Koonce.
- Gain a better sense of what the capital campaign will be all about:
  - Robert Koonce from the diocese will come and present to us the case statement and the actual mechanics of how the campaign is structured in the parish.
  - Robert Koonce discussed:
    1. Capital campaign from the diocese point of view and general overview
    2. Not hiring outside council – our diocese runs own campaign with own members
    3. Floor open to questions:
      - Jim Kelly asked to know experience levels of members and what would be farmed out; Robert stated that printing services would be farmed out.
      - Father Tom asked to know how parish campaign and diocese campaign are linked together and how will that work
      - Diocese goal is 26 million: 80% to diocese goal and 20% to parish
      - 525,000 foundation fund (diocese goal) 125,000 parish goal (as well as anything that goes above the goal goes to the parish)
      - As the money is coming in .75 of every dollar goes to parish first then .25 goes to foundation fund so parish can have money first and quickly
      - John Kennedy, 30+ years experience in fund raising firms and works for diocese now
      - By doing it internal, saving money – no additional fee to the parish for this program
      - Father Tom discussed goals for new campaign. Last campaign brought in 1.5M. We now have 200+ more families so we should be able to match the 1.5M and maybe more.

4. Where does campaign come from? Two other parishes in diocese worked on strategic planning and from this created new program for other parishes in the diocese.
  5. Surveys were taken (Care surveys) – came up with 12 areas of concern and staff then looked at these areas to create specific goals/strategies to meet these areas.
  6. Diocese held meeting to review goals and approved pastoral plan for the diocese – a three year plan.
  7. Members were added to the diocese office to work on Capital campaigns and to put us in the position for strategic long term goals(15+ years and more)
  8. Money raised goes to Catholic Foundation of NWFL – not the diocese- with a lay member board to decide how money is spent.
  9. Examples of how money would be spent:
    - New programs like the Renew program from last year
    - Update technology for parishes in the diocese
    - Many departments are understaffed and working as reactive and not proactive
  10. Father Tom asked how our campaign compares with diocese campaign: Diocese has worked on combined campaigns and is currently working on two building campaigns. Robert explained how endowment fund works and confirmed that money in an endowment can be invested and is seen as more of a long term concept.
  11. Timeframe: February to May 2008
  12. Three year campaign.
  13. All redemption is handled through diocese office. Pledge cards/money sent directly to Pensacola rather than through parish office.
  14. Second collection will continue as part of capital campaign.
- Looking at the next set of goals and objectives for the parish to work on.
    - Council members re-read the goals and objectives document and discuss possible choices to select at this time.
    - Vote took place to select new goals.
    - Goals decided on:
      1. Goal 1/#1: To identify and train 6 groups leaders to implement 6 bible-based small faith-sharing groups during Lent and Advent
      2. Goal 2/#2: To develop the resources to fund a full time youth minister.
      3. Goal 6/#3: To publish an annual report on the state of the parish
      4. Goal 3/#3: To reach out those persons who come to St. Rita periodically but have not yet registered and also to those who no longer attend church
  - Approve the re-election and re-appointments of council members:

1. Discussion about how members get to be on the parish council: election, parish at large elected, or appointed to council. Can be on council for up to three-2 year terms. If member chooses to stay on council, he/she may stay on council as long as member chooses to stay on council (up to three-2 year terms)
2. No current candidate for youth minister position. Three candidates running – election will be held next Wednesday at youth meeting.
3. Officers must be renewed or appointed each year. At next meeting, officers will be elected. (Must be elected by last meeting of the year.)

Date for next meeting: December 3, 2008, at 6:30pm

- Review the progress made by the building committee:
  1. Patrick McCarthy discusses building committee and current progress.
  2. Review of square footage and design for rooms within the building.
  3. Look at architectural renderings by Matt Savoie.
  4. Matt is working with GAC to get a ball park estimate of how much everything would cost – GAC has not been hired but is working with Matt looking at costs.