

Meeting Agenda

Parish of St. Rita

Combined Pastoral Council, Finance Council and Building Committee

Meeting Name:	Quarterly Pastoral Council
Date:	Monday, 12/03/2007
Time:	6:30-8:30 pm
Location:	Mary Star of the Sea Room

In attendance: Father Tom, Felita Asteinza, Deacon Dave/Terry Casey, Bill Loiacano, Patrick McCarthy, Ryan Richmond, Judi/Don Rutland, Chick Huettel, Jonathan Roberts, Jim Kelly, Dave Delahoussaye, Lyn/Joe Colello, Boe, Deanna O'Hare, Yanil Martinez, Mike Klein Matt Savoie, Mary Pat Fortson, Michelle Eastwold, Ellen O'Connell, Kitty

Father Tom opened meeting with a prayer.

1. Review of agenda for the evening:
 - Reach a consensus on the plans for the Family Life Center project.
 - Agree to a process that will finalize a site plan for the entire church property.
 - Discuss the various leadership roles in the capital campaign. Secure volunteers for those roles and/or agree to a plan that will fill any positions that are not filled at this meeting.
 - Agree to strategies that will foster enthusiastic support from parishioners for the Family Life Center project.
 - Discuss the debt load that the parish is contemplating. Either come to a consensus about the level of debt we are willing to accept at this meeting or at a meeting
 - Discuss the resignation of Lynn Waddell as the Program Coordinator
2. Don Rutland agreed to take leadership role for Family Life Project/Capital Campaign
3. Plans for Family Life Center/ Current Issues:
 - Review of current plans developed by Matt Savoie
 - Jim Kelly asked if Daycare/Preschool/School is profitable – Father Tom said school would not make profit but serves needs of parish

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- Father Tom asked members to discuss/discern goal of church council and the church
- Jonathan Roberts asked how can council motivate parishners to contribute to new fund; reviewed benefits of preschool, how it has brought new members into our church, future benefits of a new gymnasium
- Matt Savoie added the idea of a profitable school is worth considering but benefits for the children of our parish outweigh need for profit
- Discussion continued among members on development of Parish Life Center – pros and cons
- Current budget of \$400,000 for mitigation of wetlands on west end of property
- Time limitations: January 1st – Capital campaign/brochures need to be designed
- Don Rutland reminded council that the parish went for a presentation to the Bishop in 2005. Parish Life Center was approved as soon as parish could raise the money; Bishop recommended that the building have a gym within the new building
- Matt stated church has to have a master plan that utilizes the site. The diocese wants to see our precise plans for the land.
- Father Tom reviewed current balance of parish and suggested council members go to diocese in early January with plan
- Ending balance of church savings account is \$478,606.44.
- Current outstanding loan balance is \$713,976.73. Making current balance -235,370.29.
- Future Liabilities that would include:

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1. Diocesan Capital Campaign	\$656,344.00
2. Wetlands mitigation/fill dirt	\$390,000.00
3. Family Life Center	\$2,108,893.00
4. Gym, Kitchen, & Connector wing	\$1,500,000.00
5. Site work for Children's Campus	\$100,000.00
Total Liabilities (Current + Future)	\$5,043,107.29

- The diocese is willing to lend the parish \$3M
- Capital campaign would need to raise an additional 2M.
- Discussion continued whether to do it all or to break it down into parts. Concern continued about the cost of the entire project at one time vs. breaking it down into sections.
- Father Tom handed out a graph showing total income vs. Total Expense. Graph shows that as income increased, total expenses continued to increase. Membership of parish has increased but income is not showing great increase.
- Discussion about school possibilities for the new Family Life Center including preschool and after school program.
- Father Tom concluded discussion with review:
 1. Budget plan needed in next ten days for January presentation to diocese
 2. Don would handle getting precise numbers from a financial consultant over next few weeks.
 3. Parish members need to be informed of plans for Parish Life Center. It will offer ALL parish members regardless of age a new facility.

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- Jim Kelly made a motion to approve the current plan designed by Matt Savoie. Felita seconded the motion
 - Father Tom confirmed Don Rutland to work with a financial planner.
 - Father Tom will have numbers run in house.
4. Youth Director – Lynn Waddell resigned as Programs Coordinator
- New hire would develop programs to help our parish grow
 - Lynn has set up our Religious Education programs for the rest of the year. Current qualified teachers/volunteers will continue to run our program until May.
 - Judi wanted to know the difference between DRE and youth director. DRE works with all the programs whereas a youth director would work with the high school/young adult group. Yani asked to have both a DRE and youth director that could possibly part-time.
 - Discussion about need for a youth director. Ellen will contact Resurrection Parish to find out if they have a DRE and a youth minister. Also, possibility of sharing youth minister with their parish. Find out cost of what they pay for that position. Father Tom talked about how we have a strong volunteer parish; maybe we can find strong volunteer.
 - Decision to compose a job description for DRE and youth minister as well as job description of a combined position.