

Meeting Agenda

Parish of St. Rita

Parish Council

Meeting Minutes for October 20th, 2008

Council Members in attendance:

Father Tom Collins, Jim Kelly, Lisa Burns, Ken Borick, David Delahoussaye, Patrick McCarthy, Felita Asteinza, Kitty Boe, Ellen O'Connell, Joe Collelo, Lyn Collelo, Shonda Trantina, Steve Haemmerle

Meeting was opened at 6:30 PM with a review of the night's agenda.

Jim Kelly opened the meeting with a prayer.

Father Tom reviewed the agenda for the evening.

Father Tom reviewed Powerpoint presentation he will give to the Bishop and Diocese financial committee on November 4th, 2008.

Notes about the presentation:

1. Father Tom to add total square footage of new building and how that will break down (i.e.: 380 households = ?? per square feet)
2. Father Tom reviewed slides and spoke about each slide. Council gave him feedback about strengths and weaknesses of slides and information to be added for clarification.
3. Slides 1 & 2: Photos of church, Mary Star of the Sea Room, and Administration building
4. Slide 3: Growth of parish (145 households in 2001 to 380 households today)
5. Slide 4: Photos of architectural drawings of church property
6. Slide 5: Original plans for development of the property and needs of the parish at that time
7. Slide 6: Possible solutions for development of property:
 - ❖ Add new levels to MSSR
 - ❖ Expand administration building
 - ❖ Purchase additional land (was too costly)
 - ❖ Build on existing land (choice that was selected)
 - ❖ Add new structures (portable buildings were added; first leased then purchased)
8. Slide 7: photo of purchased portables
9. Slide 8: Goals to achieve
10. Slide 9: Discernment since 2003
ADJUST SLIDE: move maintenance to top (mark as completed); add word additional before "temporary modular buildings"
11. Slide 10: Proposed Site Plan

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- ❖ Contains church building/MSSR, new gym building and additional portables
 - ❖ Phase I includes all work on west end of property and ALL site/prep work for ENTIRE site
 - ❖ Phase II includes gym and connector wing
 - ❖ Steve asked about changing presentation: he suggests changing slides to show the phases one at a time rather than all at once to make them easier to understand. All agree with his suggestion.
12. Slide 11:
- ❖ Phase I: year 2009 \$800,000
 - ❖ Phase II: year 2016 \$3M
 - ❖ Phase III: year 2022 \$2.4M
 - ❖ Discussion about Bishop's letter and proposed cut backs for diocese and new building funds/loans. Concern about how this might affect our current projects for our parish.
13. Slide 12: Rendering of proposed modular buildings:
- ❖ Suggestion: add "new" before "modular buildings" to help others understand these will be new buildings next to the administration building on the west end of property.
14. Slide 13: Photo of Modular building currently owned by St. Joe Corp.
- ❖ St Joe has a building they are willing to sell to St. Rita's for \$75,000. Cost to move building will be approximately \$40,000.
 - ❖ Building is 64' x 78'; major renovations would be needed to fill needs of parish (classrooms, offices, etc) but building would suit our current needs.
 - ❖ Purchase of existing building + move of building is less expensive than creating a building the same size from scratch.
 - ❖ New building (rather than the 6 smaller portables first planned for the west end of the church site) will allow for additional play area for children on south side of building.
 - ❖ East side of building will connect to walkway that leads back to the main church/MSSR
 - ❖ Building meets 130mph wind storm codes for portable/temporary buildings in Walton Co.
 - ❖ Father Tom to CHECK with MATT Savoie (architect) about specific location of building on site plan. Current location appears to be too far north and needs re-adjustment to the south.
 - ❖ Discussion per front walkway. Decision – covered walkway will add to aesthetic appeal of new modular and connect modular to existing administration building.
15. Phase I Improvements: Exact cost breakdown reviewed; total comes to \$816,902 (this price INCLUDES ALL site work and prep work to entire property)

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- ❖ Discussion about accurate pricing of building decks around new modular building; by bringing in church members/volunteers cost would be lowered substantially
 - ❖ Possibility of bringing over current deck from St. Joe property when modular is relocated to church property
 - ❖ Father Tom concerned about demuck/fill cost – concerned it could be higher but council felt confident to leave current estimate.
16. Budget spreadsheet: council reviewed current finances of church and perspective for next 10 years; Parish will pay off debt of new church in 2011.
17. Parish is growing an average of 2 households per month; Estimated financial figures are based on growth of 1 household per month – Father Tom used a conservative outlook to forecast financial status of parish
18. Timeline considerations for Phase I: Corps of Engineer issues:
- ❖ Church needs to demuck and fill wetlands as soon as possible to avoid changes in current permits
 - ❖ Time of the essence; parish does not want to put off this project
 - ❖ Felita asked if wetland project could occur without loan from diocese; answer was yes – parish has enough money in savings account to begin this project.
19. Progress of church finances:
- ❖ June 2002 – Loan balance on church \$1,455,008/Amount in savings account \$60,400.
 - ❖ June 2008 – Loan balance on church \$553,092/Amount in savings account \$514,299
20. Conclusion of slide show: St. Rita has successfully paid off debt in the past. With new parish growth, St. Rita can pay off new loan from diocese.
21. Council general discussion per building/Powerpoint:
- ❖ Joe asked about plans for current modular classrooms after they are replaced with new one from St. Joe
 - ❖ Father Tom suggested old classrooms be sold to Christ the King or other Catholic mission church for future development.

Other Discussion:

1. Trinitarian priests are leaving our area in June 2008. Possibility of cancelation of Spanish masses at St. Rita's unless suitable replacement found to say mass. Possibility is Father Alvaro of St. Sylvester Parish. Father Tom to research this and report back to council at next meeting.
2. Wednesday Night Spirit Night is great success. Program is booming with families and youth. Parish is providing dinner (\$3 per adult/children are free)
3. Youth program is getting off the ground – very successful. Current numbers are 24 middle schoolers and 18 high schoolers.

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4. Father Tom and Jim will create a newsletter to parish members to share progress of growth plans for church. In addition to newsletter, Powerpoint will be placed online for review.
5. Parish is purchasing stand up freezer to provide space for frozen items needed for Spirit Night and other functions of parish.
6. Maintenance: exterior lights need replacing; wood on church pews need cleaning.